

Mailcoms Mailhub Ink Cartridge Reset and Refill Form



Please print and complete the form below and send your used cartridge and this completed form to:

INK CARTRIDGE REFILLS
Mailcoms Ltd – Units 7-8 Primary Point, Progress Drive,
Cannock, Staffordshire, WS11 0JF

Please ensure you apply the correct ‘Small Parcel’ postage and the cartridge is either in its original packaging or well packaged to avoid damage in the post.

Once received we will test your cartridge and if the cartridge can be refilled successfully we will contact you to take card payment. Once payment is made we will return the cartridge within 48 -72 Hours. Alternatively, we can issue a pro-forma invoice to enable payment to be made by cheque or BACS.

Your cartridge will be refilled with [Royal Mail Approved blue Mailmark ink](#) guaranteed to last an equivalent amount of impressions as when it was new.

Cost per returned Cartridge is £39.95 + Vat (including return Delivery Cost)

CUSTOMER INFORMATION:

Company			
Address			
	Post Code:		Contact
Email	Tel No.		

ADDITIONAL INFORMATION:

Please test and arrange for our Franking Machine Cartridge to be reset and refilled if required.

Signature		Name	
Position		Date	

For further assistance please feel free to contact us on 01543 572776