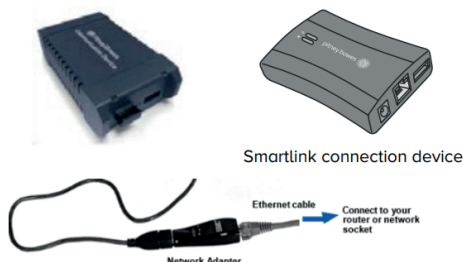


# Relocating a franking machine to your home location

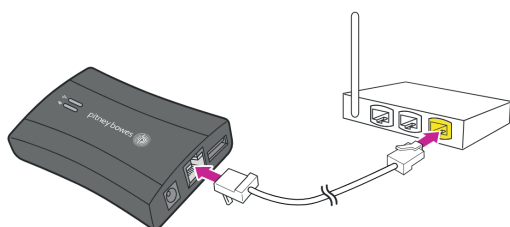
This guide is for moving franking machines connected via LAN to a home location. If your franking machine uses a wireless connection/PC or requires an upgrade to a Smartlink device, please contact the Mailcoms Team on 01543 572 776 for further assistance.

## 1. Move your machine

Disconnect your franking machine from the power socket and router socket, leaving all cables connected to your franking machine. This includes the power cable, network cable and adapter. The adapter will be one of the following types:



Reconnect at home by plugging your network cable with adapter into one of the yellow LAN connectors at the back of your broadband router (not the red WAN connection).



Plug the franking machine power cable into a power socket and switch on. Now check your connection.

## 2. Check your connection

### Mailstart+

1. Press 'Menu/Options'.
2. Press Up/Down to select 'Connect to Pitney Bowes'.
3. Press 'Enter' to connect.
4. Display should show 'No updates available'.
5. All done.



### Mailbase/Lite/Pro

1. Press 'options'.
2. Press 'Page Down' to select 'Connect to the data center'.
3. Select 'Uploads & downloads'.
4. Display should show 'No updates available'.
5. All done.



### Mailbase+

1. Press 'options'.
2. Press 'Page Down' to select 'Data center options'.
3. Select 'Connect to the data center'.
4. Select 'Uploads & downloads'.
5. Display should show 'No updates available'.
6. All done.

